

Ohana Pet Hospital Registered Veterinary Technician Job Description

Registered Veterinary Technician (RVT): Full-time Position.

RVTs assist Veterinarians with patient care, educate and train assistants and interact with and educate clients.

Essential duties and responsibilities:

- Assist Veterinarians in patient care and medical treatments including but not limited to: medication administration, vaccine administration, acquiring laboratory samples, processing in-house and reference lab samples, anesthesia induction and monitoring, dental prophylaxis with extractions, surgical preparation, hospitalized patient care, critical / emergency care and triage.
- Identify and work patiently with clients in varying emotional states.
- Compassionate and gentle care of patients.
- Check in clients, take medical history, obtain patient vital signs.
- Fill prescriptions.
- Discharge patients.
- Client education.
- Educate and train assistants and caretakers.
- Assist in cleaning the hospital including but not limited to: laundry, floors, taking out the trash and recycling, cleaning treatment areas, exam rooms, kennels, bathrooms and kitchen.
- Answer phones and make appointments as needed.
- Relay appropriate information to/from clients to doctors and/or management.
- Maintain proper documentation in the electronic medical record.
- Computer skills: Able to use Windows based computer systems, word processing, email, web search and other skills needed to effectively use the practice management software program.

Qualifications:

- Active State of California RVT license.
- High School Degree or G.E.D. Required. Bachelor's degree a plus. Certificate of completion from an AVMA accredited school of Veterinary Technology preferred.
- At least 1-2 years experience preferred.
- Must be able to safely lift 30 pounds.
- Basic math and writing skills.

Other:

RVTs must possess good leadership, critical thinking and problem solving skills, compassion, a positive attitude, excellent communication skills and teamwork skills. Multi-tasking and accepting constructive criticism is essential. Punctuality is a must. A direct but gentle communication style is preferred.

This job description does not necessarily cover every task or duty that might be assigned. There may be additional responsibilities assigned as necessary. If you have questions or concerns about this job description, contact the Practice Manager or Medical Director.